



The diploma process in Alcide de Gasperi University of Euroregional Economy in Józefów

Submission of the thesis at APD - Student activities - the author of the thesis

STEP 1

Please click to your thesis title.

University of Euroregional Economy in Józefów - Warsaw - Archive of Diploma Theses

User mode: [] end user mode

Archive of Diploma Theses

INFORMATION CATALOGUE **MY APD**

MY APD
→ quick start

MY THESES
→ diploma
• author

MY TASKS
→ diploma
• complete information about thesis

MY DIPLOMAS
→ list

MY EXAMS
→ list

MY TOPICS
→ applications
• author

FOLLOWED TOPICS
→ list

My theses and tasks

This page contains an overview of the tasks waiting for you, your theses, upcoming exams and proposed topics of theses. Tasks and theses are grouped according to your role and the type of activity to be performed. [More](#) ▾

[My home page in the catalogue](#)

Diploma theses

Author
Crisis management in business organization on the example of TATA company
[Show all](#)

My tasks

Complete information about thesis
Crisis management in business organization on the example of TATA company
[Show all](#)

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Archive of Diploma Theses

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→ list

My tasks - Complete information about thesis

i Type of theses: diploma, Your task: complete information about thesis.

Elements 1..1 of 1

Thesis title ▲▼	Authors	Supervisors	Date of defence Date of submission
Crisis management in business organization on the example of TATA company			no data no data
<small>[00000000] Wyższa Szkoła Gospodarki Euroregionalnej im. Alcide De Gasperi w Józefowie</small>			

Elements 1..1 of 1

The author of the diploma thesis completes the data in APD (Thesis information): thesis language (if it has not been completed), title (in Polish) as well as abstract and keywords (please complete the Polish version, if you do not want to do it, please insert any character) . The introduced changes are approved by the button Save thesis information.

Save thesis information

Language of the thesis: English [EN] ⓘ

Title: Crisis management in business organization on the example of TATA company
Limit 1000, entered 0 characters

Author: Dyplom magistra for study program 00-ZAR-MS4
Date of defence: not given

Dissertation advisor: dr Iwona Florek

Organizational unit: Wyższa Szkoła Gospodarki Euroregionalnej im. Alcide De Gasperi w Józefowie

Abstract:

Limit 4000, entered 0 characters

Limit 4000, entered 0 characters

Keywords:

Limit 1000, entered 0 characters

Attention!! In the same step (Thesis information) the author of the thesis gets acquainted with the content of the declarations and approves them. Without approval of the statements, he will not be able to proceed to the next step (Uploading work files). If the work is written by several authors, this requirement applies to all of them. These declarations are not included in the diploma thesis.

The screenshot shows a form titled 'Thesis information' with the following fields and content:

- Keywords:** Two text input fields, each with a 'Limit 1000, entered 0 characters' indicator.
- Reviewer:** dr Iwona Florek
- Status:** Author of the thesis should type data
- Archiving status:** To be archived
- Buttons:** 'Save thesis information' (top right) and 'Approve' (bottom right, highlighted with a red box).

The declaration text reads:

I declare that I provide to the Alcide De Gasperi University of Euroregional Economy in Józefów the right, on the free of charge bases, to enter, to process and to store in anti-plagiarism system the thesis diploma of my authorship.

I declare that the above-mentioned diploma thesis:

1. does not violate copyrights within the meaning of the Act of 4th February 1994 on Copyright and Related Rights (Journal of Laws of 2018, item 1191, as amended) and personal rights protected by civil law,
2. does not contain any data and information that I obtained in a prohibited way,
3. was not the basis for awarding a professional title to me or to another person.

I also declare that the content of the diploma thesis, saved on the electronic medium, is consistent with the content contained in the printed version of the thesis presented in the diploma procedure.

At the same time, I agree to the processing of personal data (in accordance with the Act of 10th May 2013 on the Protection of Personal Data, Journal of Laws 2018 pos. 1000 as amended) necessary for the entering, processing and storage of a diploma thesis in the anti-plagiarism system by the Alcide de Gasperi University of Euroregional Economy in Józefów, which is also the Administrator of Personal Data.

After confirming the declaration, the Go to files upload button becomes active, the author of the thesis can go to Step 2: Uploading files with the thesis

The screenshot shows the 'Archive of Diploma Theses' interface with the following elements:

- Header:** University of Euroregional Economy in Józefów - Warsaw - Archive of Diploma Theses. User mode: Ulkarsh Dave | end user mode.
- Navigation:** INFORMATION, CATALOGUE, MY APD.
- Left Sidebar:** CATALOGUE (quick start), THESES (quick search, advanced search, catalogue, Crisis management in business organization on the example of TATA company), PEOPLE (search), TOPICS (search, catalogue).
- Main Content:** Crisis management in business organization on the example of TATA company Master thesis. Includes a 'back to previous page' button.
- Status Progress Bar:** A horizontal line with five steps. Step 1 is active and highlighted with a red circle. Step 2 is 'Thesis author Entering thesis data'. Steps 3, 4, and 5 are inactive.
- Buttons:** 'Go to file upload' (bottom right, highlighted with a red box) and 'Save thesis information' (bottom center).
- Form Fields:** 'Language of the thesis:' dropdown menu set to 'English [EN]'. Below it, the title 'Crisis management in business organization on the example of TATA company' is visible.

STEP 2

The author of the thesis places the final thesis approved by the promoter in the form of a PDF file at least 7 days before the scheduled date of submission of the thesis to the Customer Service Office. The file with the work should not exceed the capacity of 15 MB. The name of the file should include the name and surname of the author, album number and the type of thesis (BA, MA - MA). Then, the author of the thesis, using the button Submit for approval by the supervisor, goes to Step 3 (Data approval).

University of Euroregional Economy in Józefów - Warsaw - Archive of Diploma Theses

User mode: [] | end user mode

Archive of Diploma Theses

INFORMATION CATALOGUE MY APD

CATALOGUE
→ quick start

THESES
→ quick search
→ advanced search
→ catalogue
• xxx

PEOPLE
→ search

TOPICS
→ search
→ catalogue

xxx
Master thesis

Status

1 2 3 4 5

Thesis author
Adding files

Return to editing data ⓘ Forward to the approval of the supervisor ⓘ

Thesis information **Files** Anti-plagiarism Reviewers Reviews Defence Changes history

No files have been added to this set
Version of the thesis: 1 (not approved)

Add files →

← back to thesis

i Files are grouped into sets.
Some types of theses permit to archive more than one set of files - consecutive sets correspond to consecutive versions of the thesis.
More ▾

No	Set elements	Approved
1	no files in the set	NO

Add file ⓘ Add URL ⓘ Add a description of the physical location of the thesis ⓘ

Kind: Thesis
Maximum amount in a set: 1
Maximum file size: 15.0 MB
Legal extensions: pdf

File: pr_ca_test.pdf
Authors' personal numbers (PESEL) in the file name will be automatically replaced with their USOS identifiers.

Language: Polish [PL]

Description:
Limit 300, entered 0 characters

Add to the set

University of Euroregional Economy in Józefów - Warsaw - Archive of Diploma Theses User mode: Dominika Mucha | end user mode

Archive of Diploma Theses

INFORMATION **CATALOGUE** MY APD

CATALOGUE
→ quick start

THESES
→ quick search
→ advanced search
→ catalogue
• xxx
• files

PEOPLE
→ search

TOPICS
→ search
→ catalogue

Files attached to the thesis

XXX

← back to thesis

i Files are grouped into sets. Some types of theses permit to archive more than one set of files - consecutive sets correspond to consecutive versions of the thesis. More ▾

✓ File "praca_test.pdf" has been added to set 1

No	Set elements	Approved
1	<p>📄 praca_test.pdf (no description given)</p> <p><small>kind: Thesis size: 1000.2 KB language: Polish [PL] submitted on 2022-02-02 09:32 by Dominika Mucha Edit Delete Link for single use</small></p>	NO

University of Euroregional Economy in Józefów - Warsaw - Archive of Diploma Theses User mode: Dominika Mucha | end user mode

Archive of Diploma Theses

INFORMATION **CATALOGUE** MY APD

CATALOGUE
→ quick start

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→ quick search
→ advanced search
→ catalogue
• xxx

PEOPLE
→ search

TOPICS
→ search
→ catalogue

XXX

Master thesis

Status

1

2

Thesis author

Adding files

3

4

5

Return to editing data ⓘ

Forward to the approval of the supervisor ⓘ

✓ Thesis status has changed

Thesis information
Files
Anti-plagiarism
Reviewers
Reviews
Defence
Changes history

📄 **praca_test.pdf** | (no description given)

kind: Thesis | size: 1000.2 KB | language: Polish [PL] | submitted on 2022-02-02 09:32 by Dominika Mucha

Version of the thesis: 1 (not approved)

Edit files →

The approved version of the diploma thesis (after positive plagiarism check) is submitted by the student to the Education Service Office.

The final version of the diploma thesis - Submission of the thesis at the education service office - Diploma examination

- The last version of the diploma thesis is accepted by the supervisor by entering the acceptance clause on the title page - in the current situation, you submit theses without the Supervisor's signature.
- The student submits the accepted thesis at the Education Service Office in two copies:
 - ✓ one - on paper, bound
 - ✓ the second - in electronic version in PDF and DOC / DOCX formats (on one CD).
- During submitting the work at the Education Service Office, the student signs a declaration on the yourself completion of the diploma thesis on the first page of the work, in a place stamped by an employee of the Office.
- Compliance of the subject of the diploma thesis with the subject approved in the procedure set out in the Rules of the WSGE Diploma Process is checked by the head of the Education Service Office. In the event of any non-compliance, the Education Service Office informs the promoter about the need to modify the printout of the work and on an electronic medium.
- The final text of the diploma thesis, in the version intended for defense, is submitted at the Education Service Office at least 2 weeks before the scheduled date of the diploma examination. The final deadline for submitting diploma theses along with the deadlines for defense will be given to you after the end of May.

Editorial requirements

- **the volume of bachelor's or engineer's thesis should be in the dimension from 40 to 70 typescript pages, while the master thesis – from 60 to 100 (the pages are counted from the Introduction to the Conclusion),**
 - the work should be prepared in the Microsoft Office Word editor format (doc, docx) or Open Office (odt),
 - font and margins:
 - ✓ Times New Roman font,
 - ✓ font size 12 points, 1,800 characters on A4 page (30 lines of 60 characters),
 - ✓ line spacing – 1.5 lines,
 - ✓ margins: top, bottom, right – 2.5 cm, left margin – 3.5 cm. for printing should be set the mirror margins
 - ✓ page numbering in the footer
 - page 1 is the title page - the numbering of this page is invisible ("hidden")
 - page 2 are keywords - the numbering of this page is invisible ("hidden")
Keywords - 5-7 words, no more than 9
 - page 3 is the table of contents - from this page the numbering is visible - if the table of contents is on one page (third), then the next page should be left blank (fourth)
 - the introduction starts from page 5
 - we always start a new chapter from a new page (right or left)
2. The edition of the diploma thesis: the way of citing, references to literature, list of cited works, etc. should be consistent with the standards adopted in a given discipline.

3. The final printed version of the diploma thesis should meet the following conditions:

- two-sided computer printout,
- paper format – A4,
- pages permanently connected to each other, clamp cover with hard back.

4. The final electronic version of the diploma thesis should meet the following conditions:

- recording in one file on an electronic medium (CD-R, DVD-R) in PDF file format and doc.,
- a disc described in the place intended for this and submitted in the paper described envelope, without sticking to thesis; in the description of the disc should be put: author's first name and surname, album number, major and the year of thesis defense.

PLEASE PAY ATTENTION TO THE TITLE PAGE OF THE THESIS - if it does not match the pattern of the WSGE title page, unfortunately you will be sent back for correction. It will not be possible to correct the work at the University.

Pattern of the first page is available on USOSWEB in News -> for download

The work in the plagiarism system (JSA) is checked by the Supervisor - when submitting the diploma thesis to BOK, the student must provide a printed report from the plagiarism system.

Przy składaniu pracy należy złożyć również :

- clearance card (to be downloaded at the Customer Service Center) - signatures should be collected at the Cash Office (after paying the tuition fee) and the Library (you should settle accounts for borrowed books) - signing circulation cards takes place when submitting the thesis
- statements - to be downloaded on the USOSWEB in the News - Documents tab - to be downloaded

From the academic year 2020/2021 the student **do not submit** the photos for the diploma.

You can submit your work to the Education Service Office only after you have obtained all positive grades from the entire cycle of studies and completed professional student internships (documents regarding internships should be submitted immediately after the end of the internship, at the latest by the end of May). The grades are supplemented by lecturers, the status of credits should be checked on the USOSWEB website.

SCHEDULES (hourly + commission compositions) for each day of the defense will be published a few days before the date of the defense.

The diploma exam is an oral exam. During the diploma exam, the student answers three questions:

- 2 randomly drawn questions:

- the first question from the pool of general questions for the field of study,
- second question from the pool of questions for the major being pursued,
- 1 question on the subject of the diploma thesis formulated by the reviewer

You can find questions for the diploma exam on USOSWEB in the News - Documents tab